

Committee: Executive
Date: Monday 2 March 2009
Time: 6.30 pm
Venue Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)	
Councillor Norman Bolster	Councillor Kieron Mallon	Councillor Nicholas Turner
Councillor Michael Gibbard	Councillor Nigel Morris	
Councillor James Macnamara	Councillor D M Pickford	

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

- 3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

- 4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

- 5. Minutes (Pages 1 - 8)**

To confirm as a correct record the Minutes of the meeting held on 9 February 2009.

6. Forward Plan (Pages 9 - 21)

Report of Leader of the Council

Summary

To review the Leader's Forward Plan of the key decisions which will be taken by the Executive over the next four months.

Recommendations

The Executive is recommended:

- (1) To resolve to note the Leader's Forward Plan for the next four months.

Strategy and Policy

7. Integrated Parking Strategy , Residents Parking and Parking Enforcement
(Pages 22 - 49) **6.35pm**

Report of Head of Urban and Rural Services

Summary

To present progress on a number of key vehicle parking initiatives in the Cherwell District, specifically: Civil Parking Enforcement; the outcomes of a public consultation exercise on the Bicester Residents Parking Scheme; proposals for and public consultation on a Banbury Residents Parking Scheme; implementation of the Council's Vehicle Parks Enforcement Policy; provision of Hackney Carriage ranks in Banbury, Bicester and Kidlington.

Recommendations

The Executive is recommended to:

- (1) For Civil Parking Enforcement
 - a) Approve the proposals and outline timetable for the introduction of Civil Parking Enforcement (CPE) across the Cherwell District.
 - b) Approve negotiations with Oxfordshire County Council (OCC) on the basis of implementing CPE in Cherwell on the basis of no or lowest cost to the Council.
 - c) Approve investigation of a phase two which considers on street paid parking provided that there are benefits to the Council in doing so.
 - d) Report back on progress early in 2009/10.
- (2) Approve the interim and long-term proposals for the Bicester Residents Parking Scheme, and to delegate the confirmation of final scheme details to the Head of Urban and Rural Services in consultation with the Executive Member for Urban and Rural Services.

- (3) Approve the process for considering a Residents Parking Scheme for Banbury, including:
 - a) The scheme principles
 - b) The consultation process
 - c) The outline timescales
 - d) The amendment to the previously agreed evaluation criteria
 - e) That areas consulted that do not wish Residents Parking to be introduced are not re-consulted within a two year time period.
- (4) Note the implementation of the Council's revised Vehicle Parks Enforcement Policy as approved at the October 2008 Executive.
- (5) For Hackney Carriage ranks in Banbury, Bicester and Kidlington
 - a) Note progress on the provision of Hackney Carriage ranks in Banbury, Bicester and Kidlington.
 - b) Approve the delegation of any decision on additional and /or amendments to existing ranks to the Head of Urban and Rural Services in consultation with the Executive Member for Urban and Rural Services.
- (6) Approve the process for considering a Residents Parking Scheme for Banbury, including:
 - f) The scheme principles
 - g) The consultation process
 - h) The outline timescales
 - i) The amendment to the previously agreed evaluation criteria
 - j) That areas consulted that do not wish Residents Parking to be introduced are not re-consulted within a two year time period.
- (7) Note the implementation of the Council's revised Vehicle Parks Enforcement Policy as approved at the October 2008 Executive.
- (8) For Hackney Carriage ranks in Banbury, Bicester and Kidlington
 - c) Note progress on the provision of Hackney Carriage ranks in Banbury, Bicester and Kidlington.
 - d) Approve the delegation of any decision on additional and /or amendments to existing ranks to the Head of Urban and Rural Services in consultation with the Executive Member for Urban and Rural Services.

8. Choice Based Lettings Scheme - Allocations Policy (Pages 50 - 118) 6.55pm

Report of Head of Housing Services

Summary

To seek approval to adopt a new Allocation Scheme and to enter into the Sub-Regional Choice Based Lettings Framework

Recommendations

The Executive is recommended:

- (1) To approve the adoption of the Allocation Scheme as at Appendix 1, effective from 1 June 2009.
- (2) To delegate to the Head of Housing Service in consultation with the Portfolio Holder for Planning & Housing the authority to amend this effective date, if required.

9. Juniper Hill Conservation Area Appraisal (Pages 119 - 152) 7.15pm

Report of Head of Planning and Affordable Housing Policy

Summary

To report on the consultation responses to the draft review of the Conservation Area appraisal.

Recommendations

The Executive is recommended:

- (1) To resolve, under Section 69 of the Planning (Listed Buildings and Conservation Areas) Act 1990, to approve the Juniper Hill Conservation Area appraisal and to extend the boundary with immediate effect

10. Treasury Management Strategy (Pages 153 - 157) 7.20pm

Report of Strategic Director Customer Service and Resources and Chief Accountant

****Please note Appendix 1 is to follow****

Summary

This report sets out the strategy and policy framework for treasury operations for 2009/10 and outlines the Council's prudential indicators for 2009/10 – 2012/13 as approved by Council on 23 February 2009. It fulfils two key requirements of the Local Government Act 2003:-

- approval of the Treasury Management Policy in accordance with the CIPFA Code of Practice on Treasury Management; and
- approval of the Investment Strategy in accordance with the DCLG investment guidance.

Recommendations

The Executive is recommended:

- 1) To recommend to Council approval of the Treasury Management Policy and Investment Strategy 2009/10.

11. Risk Management Strategy (Pages 158 - 163) 7.40pm

Report of Strategic Director Customer Service and Resources

Summary

To present an updated Risk Management Strategy for the Executive to approve and adopt.

Recommendations

The Executive is recommended:

- (1) To approve and adopt the updated Risk Management Strategy as outlined in Appendix A.

Service Delivery and Innovation

12. Service Delivery in Kidlington (Pages 164 - 172)

7.50pm

Report of Customer Services and Information Systems

Summary

To report on research conducted into service access in Kidlington and to ask the Executive to support the preferred option for the development of multi-agency service delivery in Kidlington

Recommendations

The Executive is recommended to:

- (1) Support the proposal to fully investigate the provision of a multi-agency service point at Exeter Hall in Kidlington in partnership with Kidlington Parish Council, and the development of a programme of co-hosted service delivery activities with the Oxfordshire Library Service.
- (2) Request that a report on the outcome of that investigation be brought forward to the Executive at its meeting in July 2009.

13. Parsons Street Pedestrianisation Scheme Traffic Regulation Order (Pages 173 - 213)

8.00pm

Report of Head of Economic Development and Estates

Summary

To consider amendments to the draft Parsons Street/Market Place traffic regulation order.

Recommendations

The Executive is recommended:

- (1) That the draft Parsons Street, Bridge Street and Market Place Order be amended to delete the evening core period between 8.00pm and 1.00am each day, in accordance with the Inspector's recommendation.

- (2) To amend the draft order to make it clear that the exemption for vehicles delivering mail extends to all Licensed Postal Operators, as defined by the Postal Services Commission, following de-regulation of postal services.
- (3) To vary the arrangements relating to the issue of residential exemption certificates issued to residents having private off-street parking spaces within the area, to enable them to have two certificates per space which can be used by residents or visitors.
- (4) To vary the arrangements relating to commercial exemption certificates similarly, so that two certificates can be issued in respect of each private business parking space.
- (5) To vary the arrangements relating to commercial exemption certificates issued to the owners of private business parking spaces, street and market traders, to entitle them to enter the pedestrianised areas during the core period, for the purposes of accessing their premises or stall.
- (6) To seek the County Council's authority to make an amendment order to amend the existing High Street and Sheep street Orders, to make similar provisions for commercial exemption certificates.
- (7) To make other minor adjustments to the wording of the draft order recommended by the Inspector to clarify the Council's intentions.
- (8) To advertise the Council's intention to make these amendments, and consider any objections received at a future meeting.

14. Food Waste Recycling Service (Pages 214 - 219)

8.10pm

Report of Head of Environmental Services

Summary

To seek approval to launch the rollout of food waste recycling across the district from October 2009

Recommendations

The Executive is recommended:

- (1) To note the proposed timescales for the plans in launching a Food Waste recycling scheme using the existing brown bin
- (2) To authorise the launch of food recycling across the district from October 2009 subject to a satisfactory analysis of the financial and environmental impacts of the interim arrangements.

Value for Money and Performance

15. Performance Management Framework Quarter 3 Report (Pages 220 - 271)

8.20pm

Report of Chief executive and Head of Improvement

Summary

To report the Council's performance against the Performance Management Framework for the period October – December 2008.

Recommendations

The Executive is recommended:

- 1) To note the progress made on delivering against the Corporate Scorecard and the other performance frameworks appended to this report.
- 2) To note the responses to the issues raised in the 2nd quarter report and to seek further information in the next quarterly Performance Management Framework report if required.
- 3) To agree that in the next quarterly report there will be an update on the impact of the economic downturn on:
 - a) The Council's ability to deliver the 2008/09 corporate targets of 400 new homes and the creation of 200 gross new jobs and the impact on our targets in these areas for 2009/10.
 - b) The income received through building control, planning applications and land charges during 2008/09, the projections for 2009/10 and the proposals for responding to a sustained drop in income as embodied in the 2009/10 budget.
 - c) The progress of key development projects such as Banbury Canalside, Bicester Town Centre and South West Bicester.
- 4) To agree that in the next quarterly report there will be an update on the following:
 - a) The target for reducing acquisitive crime by 5% is unlikely to be met and current projections suggest a 2% reduction will be achieved.
 - b) The amount of waste sent to landfill. This is expected to be reduced by a minimum of 1400 tonnes but with the real possibility of further improvement to achieve the annual target of 1500 tonnes.
 - c) The worsening performance on fly tipping and prosecutions.
 - d) The time taken to process minor and other planning applications. These met 59% and 71% of the respective performance targets and are rated Red and there has been a slight deterioration in the performance of both since the last quarter.
 - e) The delay in introducing the Food Waste Recycling Service. It is now likely to be Autumn 2009 before the delayed local food waste processing facility is built by the County Council.
 - f) The increase in the number of days lost through sickness from 3.58 per full time employee a year to 6.31.

Urgent Business

16. Items of Urgent Business

Any other items which the Chairman has decided is urgent.

(Meeting scheduled to close at 8.55pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Queries Regarding this Agenda

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk (01295) 221587

Mary Harpley
Chief Executive

Published on Friday 20 February 2009